

Application for Residency

Instructions: *Each applicant must complete a separate application. The application must be completed in full for residency consideration. Falsification of information is grounds for denial.*

608.238.1507 (phone)
 608.238.5336 (fax)
 www.jacobsenapts.com

Apartment Information			
Apartment Address		Apartment No.	Lease Term
Monthly Rent	Security Deposit		Credit Check Fee

Utility Charges	Electric	Gas Heat	Sewer/Water	Gas	A/C	Hot Water	Trash Pick-up
Included in Rent							
Metered Separately							

Applicant <i>Complete for each person who will occupy the apartment anytime during lease term</i>				
Name (first, middle, last)	Male or Female	Social Security #	Driver's License #	Birth date (month/day/yr)

How Can We Contact You?		
Daytime phone	Evening phone	Email

Emergency Contact			
Name	Address	Phone	Relationship

Rental History *Include your place of residence for the last three years*

Current address	Monthly Rent Paid	From (date)	To (date)
Landlord's name	Phone	Fax	

Previous address	Monthly Rent Paid	From (date)	To (date)
Landlord's name	Phone	Fax	

Previous address	Monthly Rent Paid	From (date)	To (date)
Landlord's name	Phone	Fax	

Applicant's Income *Include all sources of income you want considered in this application*

Place of Employment	Gross monthly income	Hours per week	
Supervisor's name	Phone	Start date	End date

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Supervisor's name	Phone	Start date	End date

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Supervisor's name	Phone	Start date	End date

Other Sources of Income *If you will be receiving any other income that you want considered with this application (e.g., Section 7 Rental Assistance, SSI, Social Security, Public assistance, W-2, alimony, child support, savings, trust funds, scholarships, or any other type of income), please provide the following information for verification.*

Source of income	Amount of income per year	Address of source
Contact person's name		Phone

Source of income	Amount of income per year	Address of source
Contact person's name		Phone

Vehicle Information					
	Make	Model	Color	License Plate #	State
Car #1					
Car #2					

Tenant Questionnaire <i>Check correct response</i>	Yes	No
Do you expect any additions to the household within the lease term?		
Have you, or any other person named on this application, ever been convicted of a crime related to disturbance of neighbors, destruction of property, drug-related felonious criminal activity or violence to persons or property?		
Do you have or do you anticipate having any pets? If yes, please explain		
Do you owe past due rent or other monetary obligations to your current landlord or a previous landlord?		
Have you ever refused to pay rent?		
Have you ever been evicted or asked to leave?		
Have you ever filed for bankruptcy?		
Do you wish to receive a written explanation of denial of tenancy?		

Applicant's Signature Clause <i>Print application. Sign and date below. Mail to office address listed in heading with payment for credit check fee. Please note that the credit check fee is non-refundable.</i>	
<p>The purpose of this application is to determine whether I qualify as a tenant. If my application is approved, the Landlord and I shall sign a written lease. I have no rental agreement with the Landlord before the time of the lease signing. I have paid the credit check fee indicated on this application, and understand that this fee is nonrefundable.</p> <p>I hereby authorize the Landlord, or his/her Representative, to investigate my credit and financial responsibility, income, rental and eviction history, the statements made in this application, and to obtain a consumer credit report on me from a consumer reporting agency that complies and maintains files on consumers on a nationwide basis. My performance under any lease or rental agreement that I may enter into with the Owner may be reported to such reporting agency.</p> <p>I acknowledge that the Landlord and the agents and employees thereof represent the interests of the Landlord, but they also have a duty to treat all parties fairly and in accordance with fair housing law, and to disclose material adverse facts about the property.</p> <p>I warrant and represent that I am at least 18 years of age and that all statements herein are true and correct, to the best of my knowledge. I understand that application forms incompletely filled out, not submitting an application for every individual proposed resident may be grounds for denial of my application. I understand that falsification of information will be grounds for denial.</p>	
Signature	Date

Notes: Disclosure of applicant's Social Security Number (SSN) is voluntary, and housing may not be denied solely on the applicant's decision to withhold their SSN. Self employed applicants will need to provide tax returns and additional information for income verification.